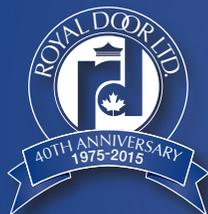


Interior and Exterior Door Handling & Care Instructions

Door Finishing Instructions (Interior and Exterior)

1. Do not remove plastic on any glass door with wood moulding.
2. For the following doors adhesive tape must be applied since there is no plastic on the glass. These doors include; one lite tempered glass, brass, leaded, or zinc lites, and thermo glass for exterior doors.
3. Using the # 320 grit sandpaper, lightly sand the entire surface of the door in order to remove any oils, dirt or marks. Sanding must be done in the direction of wood grain to avoid scratching the wood on the door.
4. The following procedures are recommending for finishing:
 - a) AVOID WATER BASE PRODUCTS
 - b) To Paint: Apply first coat of oil primer
 - c) To Varnish: Use oil base
 - d) To Stain: Use oil or solvent base
 - e) AVOID SPRAY BOOTHS: Do not finish glass doors by running them through a spray booth, otherwise the glass surface will become damaged.
5. Apply paint, varnish, or stain in the wood grain direction. Finish all six sides of the door including under the hinges.
6. All instructions recommended from the painting, staining or varnishing manufacturer must be followed.
7. Exterior doors should be touched up with a finishing product once a year.
8. After painting, varnishing, or staining door, use a sharp utility knife to cut along perimeter of glass. To remove plastic, place a straight smooth edge against glass, peel-off one corner and pull plastic towards you.
9. Repeat step 8 on all other panes of glass and on the opposite side of the glass if applicable.



ROYAL DOOR Ltd.

A Canadian Company Established Since 1975

87 Planchet Road, Concord, ON L4K 2C6 www.royaldoor.ca

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Interior and Exterior Door Handling & Care Instructions

Removing Plastic Protection From Glass Doors

Items Required:

Exacto Knife or Razor Blade

Plastic protection is applied to most of our glass doors in order to reduce the risks of stains that can dirty the glass. Please remove the plastic protection once your door has been completely finished.

INSTRUCTIONS:

1. Trace the perimeter of the glass as close to the wood moulding as possible using an Exacto knife or a razor blade. Turn the utensil at a 45-degree angle. Its tip should be turned toward the junction of the glass panel and moulding.

Do not use the utensil to make any mark in the center of the glass in order to remove the plastic. Direct contact of the knife or blade on the glass could result in scratching it. For patterned glass the plastic protection would best be removed using a razor blade due to the unevenness of the surface.



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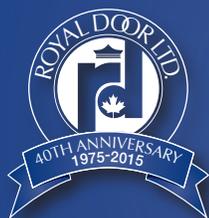
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Interior and Exterior Door Handling & Care Instructions

Plastic Protection removal (continued)

2. Using an unsharpened object made of plastic or some other material that will not scratch the glass, lift one of the corners of the plastic protection. Do not use the Exacto knife or razor blade because they will scratch the glass.
3. Remove the plastic protection.
4. Repeat steps 1 to 3 for the other side of the door.



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Interior and Exterior Door Handling & Care Instructions

Cleaning Of Acid-Etched & Sandblasted Glass

Items Required:

- Glass Cleaner • Clean Rag or Paper Towel
- Lacquer thinner • Magic Eraser

INSTRUCTIONS:

There are two types of stains that may appear on Acid-Etched and Sandblasted glass which require special cleaning instructions due to their unique manufacturing process. Clear stains may appear once the plastic protection is removed from the glass. Finishing stains may appear if the plastic protection around the glass is perforated which can result from the application of a primer or any other finishing product such as paint, varnish or stain. These stains can be cleaned using the instructions below;

1. Apply a small amount of lacquer thinner on a clean white rag or paper towel and proceed by lightly scrubbing the stained areas. Do not make any contact with the wood.
2. Allow the glass to dry in order to ensure that the stains have completely disappeared. If the stains have disappeared then complete the cleaning with a glass cleaner.
3. If stains have not been removed by the process above then use a Magic Eraser. Lightly wet the Magic Eraser and scrub the glass where the stains are persistent. Do not make any contact with the wood. Once the stains have been removed complete the cleaning using a glass cleaner.
4. Steps 1 to 3 may need to be repeated until the stains completely disappear.



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